



Local Government Act 1972

Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 20 August 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Chairman's Welcome	
	The Chairman formally opened the meeting and welcomed all present.	2589/26
2.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	2590/26
3.	Declarations of Interest	
	Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interests in respect of matters contained in the agenda.	2591/26
4.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 16 July 2026. The Chairman signed the Minutes as a true and accurate record.	2592/26
5.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee Thursday 16 July 2026.	2593/26
6.	Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	2594/26
	A member of the public thanked County Cllr Mirfin for assisting with the repairs of the potholes on Woodland Drive. The same member also raised concerns regarding the volume of heavy traffic, HGV's, tractors, farm vehicles passing through the village and asked whether the Parish Council could discuss with Lancashire Highways the possibility of measures to reduce or re-route some of the traffic.	2595/26

	Another resident, who has also written to the Council, expressed concerns about traffic noise, particularly from tractors with trailers travelling at high speeds through the village during the early morning and late evening. Concerns were also raised about cars travelling at excessive speeds and causing excessive noise after dark, with particular concern for the safety of residents.	2596/26
	It was reported that the railway station is operating normally. Trip hazards need repairs. WIB continue to look after the plants on the platform. The Dales Rail train is very popular.	2597/26
	Concerns were raised regarding the number of large groups of young people congregating in and around the village, with some residents reporting that they have felt intimidated. It was reported that a large WhatsApp group had been created, attracting significant numbers of young people from outside the area to the village. The Police have been monitoring the situation and advised that most young people have behaved appropriately, with only isolated incidents of anti-social behaviour reported. Neighbourhood Policing Teams have been engaging with the groups to help manage and continue to monitor the situation.	2598/26
	The public toilets have experienced some vandalism during this period and, as a result, will now close at 5.30pm. CCTV monitors the bus station and public toilets area 24 hours a day, seven days a week.	2599/26
7.	Monthly Financial Report	
	It was resolved to authorise the accounts, payments, receipts and balances for August 2026.	2600/26
	Since the July report, credit interest of £1,850.19 was credited to the Skipton Building Society Community Saver Account on 23 July 2026, and £68.49 credit interest was received into the Reserve Account on 31 July 2026.	2601/26
	£10,000 was transferred from the Reserve account to the Current account to cover outgoings.	
	The external auditors PKF Littlejohn LLP have concluded the audit for the year ending 31 March 2026. The Notice of Conclusion of Audit documents are to be placed on the website as a matter of public record.	2602/26

Whalley Parish Council				Cash Book	AUGUST	2026			
Approved Minutes Ref No:									
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW Bus Res	NW QE2	Skipton	Total
					£	£	£	£	£
DD	03/08/2026		Easy Web	Website/Email Services	(78.83)				(78.83)
TRF	21/08/2026		Transfer from Reserve to Current A/C		10,000.00	(10,000.00)			0.00
Bankline	24/08/2026		E Haworth	Salary/Office/Travel	(1,362.74)				(1,362.74)
Bankline	24/08/2026		HMRC	Tax£260 NI£43.97 ENI£177.09	(481.06)				(481.06)
Bankline	24/08/2026	3.2E+08	E-On Next	Vale Gardens Electricity	(14.00)				(14.00)
Bankline	24/08/2026	1176	Abbey Gardening Services Ltd	Vale Gardens (July 2026)	(327.60)				(327.60)
Bankline	24/08/2026	1177	Abbey Gardening Services Ltd	Parish Churchyard (July 2026)	(418.80)				(418.80)
Bankline	24/08/2026	87	Altham Parish Council	SpID Accrington Road LC87 &	(312.60)				(312.60)
Bankline	24/08/2026	652	R Cattermole	QEII Treeworks	(3,120.00)				(3,120.00)
Bankline	24/08/2026	4894570	SafetySigns4Less	CCTV Signs	(221.04)				(221.04)
Bankline	24/08/2026	600BQ9Z	E Haworth	Re-imburement - Stationery	(16.95)				(16.95)
Bankline	24/08/2026	66CZIB6A	E Haworth	Re-imburement - Stationery	(4.99)				(4.99)
Bankline	24/08/2026	67DMO11	E Haworth	Re-imburement - Stationery	(4.99)				(4.99)
			Movement in Month		3,636.40	(10,000.00)	0.00	0.00	(6,363.60)
			Cash Book Balance at START of Month		1,924.61	94,938.65	1,095.00	85,793.03	183,751.29
			Cash Book Balance at END of Month		5,561.01	84,938.65	1,095.00	85,793.03	177,387.69
8.	QEII Electrical Quote								
	Consideration was given to the quotation for providing an electrical supply to the QEII Playing Fields at a cost of £6,820 + VAT. The quotation covers the electrical works only. A separate quotation for the associated groundworks, amounting to £4,230 + VAT, was received ahead of the meeting but after the agenda had been issued. The Council would like to receive further advice and information before proceeding.								2603/26
9.	Speeding Awareness /Traffic Matters								
	The council considered the concerns of high volumes and speeding traffic through the village centre and agreed to bring the installation of the King Street SpID forward to measure the speeds and volume of traffic whilst still in the summer months to observe speeds of early morning and late-night traffic. Cllr Smith and Cllr Threlfall are to schedule a meeting with a member of the Highways District Lead Team at which the aforementioned traffic concerns will be discussed. The council reviewed the SpID reports from Accrington Road LC87 and Clitheroe Road LC107 from 19th June – 3rd July 2026. A summary provided by Cllr Threlfall is shown below.								2604/26
									2605/26
									2606/26

	<table><tr><th colspan="2">2026/2027 Speed Surveys</th></tr><tr><td>Location:</td><td>LC 87 Accrington Road - Outbound</td></tr><tr><td>From</td><td>To</td></tr><tr><td>19th June 2026 (7th August 2025)</td><td>3rd July 2026 (21st August 2025)</td></tr><tr><td>No. of Vehicles</td><td>69,398 (59066)</td></tr><tr><td>Ave Daily Vehicles</td><td>4,626 (4,219)</td></tr><tr><td>Max Speed</td><td>40mph (50mph)</td></tr><tr><td>85th Percentile Speed</td><td>24.2 mph (26.7 mph)</td></tr><tr><td>50th Percentile Speed</td><td>19.4 mph (21.2 mph)</td></tr><tr><td>Average Speed</td><td>19.25 mph (20.79 mph)</td></tr><tr><td>Vehicles over speed limit</td><td>332 (1,857)</td></tr></table> Notes: 85th percentile is the maximum speed for 85% of vehicles recorded. 50th percentile is the maximum speed for 50% of vehicles recorded. Mondays saw the highest number of speeding vehicles (over 30 mph) at 304 Previous survey data is in brackets. Note that the SpID is located about 130 metres from the National Speed Limit sign. <table><tr><th colspan="2">2026/2027 Speed Surveys</th></tr><tr><td>Location:</td><td>Clitheroe Road, LC107</td></tr><tr><td>From</td><td>To</td></tr><tr><td>19th June 2026 (4th June 2025)</td><td>3rd July 2026(18th June 2025)</td></tr><tr><td>No. of Vehicles</td><td>49,090 (54,558 last survey)</td></tr><tr><td>Ave Daily Vehicles</td><td>3,272 (3,637 last survey)</td></tr><tr><td>Max Speed</td><td>40mph (45mph last survey)</td></tr><tr><td>85th Percentile Speed</td><td>24.2 mph (24.2mph last survey)</td></tr><tr><td>50th Percentile Speed</td><td>20.8 mph (20.11 mph last survey)</td></tr><tr><td>Average Speed</td><td>20.34 mph (20.11mph last survey)</td></tr><tr><td>Vehicles over speed limit</td><td>40 (284 last survey)</td></tr></table> Comments: <table><tr><td>The previous survey was conducted from 4th June 2025 to 18th July 2025)</td></tr><tr><td>Lighting Column 107 is between Hayhurst Road and Station Road.</td></tr></table>	2026/2027 Speed Surveys		Location:	LC 87 Accrington Road - Outbound	From	To	19th June 2026 (7th August 2025)	3rd July 2026 (21st August 2025)	No. of Vehicles	69,398 (59066)	Ave Daily Vehicles	4,626 (4,219)	Max Speed	40mph (50mph)	85th Percentile Speed	24.2 mph (26.7 mph)	50th Percentile Speed	19.4 mph (21.2 mph)	Average Speed	19.25 mph (20.79 mph)	Vehicles over speed limit	332 (1,857)	2026/2027 Speed Surveys		Location:	Clitheroe Road, LC107	From	To	19th June 2026 (4th June 2025)	3rd July 2026(18th June 2025)	No. of Vehicles	49,090 (54,558 last survey)	Ave Daily Vehicles	3,272 (3,637 last survey)	Max Speed	40mph (45mph last survey)	85th Percentile Speed	24.2 mph (24.2mph last survey)	50th Percentile Speed	20.8 mph (20.11 mph last survey)	Average Speed	20.34 mph (20.11mph last survey)	Vehicles over speed limit	40 (284 last survey)	The previous survey was conducted from 4th June 2025 to 18th July 2025)	Lighting Column 107 is between Hayhurst Road and Station Road.	
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10.	Village Traditional Signposts																																															
	The Council is awaiting confirmation of the totem completion including making sound the grid area before making any further decision regarding the location of the signpost.	2607/26																																														
11.	CCTV																																															
	It was resolved to upgrade the CCTV camara at The Sands at a cost of £690 + VAT.	2608/26																																														

12.	Ongoing/Standing Items	
	To note progress with ongoing matters – not for decision. 12.1 Planning Permission Whalley Sports Park - ongoing 12.2 Unauthorised access points onto the Playing Fields will continue to be monitored. Following a recent inspection of the Playing Fields, it was noted that the Cricket Club appears to have deposited surplus soil on Council-owned land following the erection of a Cricket Club fence. It was also noted that three large trade waste bins are currently located outside the Cricket Club boundary and should be relocated within the Club's designated area. The Clerk will write to the Cricket Club to request that these matters are addressed. 12.3 New Electricity Supply to QEII MUGA – ongoing. 12.4 Wiswell Lane Welcome Sign – awaiting pole installation by LCC. 12.5 Tree Report BTC3323 - Queen Elizabeth II Playing Fields - these works have now been completed. 12.6 Bench Numbering –The installation of bench identification numbers has been completed by Cllr Highton for inclusion in the asset management and maintenance records. 12.7 LCC Tree works to the boundary of land at QEII land and A59 bypass – works completed. 12.8 Register the bus station land with Land Registry – with the solicitors. 12.9 Carpark on Land South of Accrington Road Whalley - Oakmere Homes (NW) 12.10 RVBC Assets – Consideration of Transfer to the Parish Council. 12.11 Boundary fence along A59 - ongoing.	2609/26
13.	Partnership Meetings	
	To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership). Cty Cllr Mirfin is due to attend a Police Partnership meeting at which he will raise the recent ASB issues in the village.	2610/26
14.	Reports by Cllrs & Clerk as INFORMATION only – Not for decision	
	Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item. 14.1 Neighbourhood Alerts/Stay In The Know/ Office of the Police and Crime Commissioner Updates 14.2 Trading Standards Service - Consumer Alerts 14.3 Whalley Queen St RAG Reports 14.4 NALC/LALC Executive Bulletins and newsletters 14.5 The Aviary License Review Outcome – The Aviary has appealed against the license hearing decision. 14. It was noted that election terms may be extended to five years following the 2027 elections, to align with election periods in other areas. The terms are expected to revert to the current arrangement in 2032. 14.7 Formal Notification - King Street and Accrington Road, Whalley 14.8 Parish Online Newsletter	2611/26

	14.9 Public Toilets update - closing time 5.30pm 14.10 Local Plan Scoping Consultation 14.11 Road Closures – Wiswell Lane, Accrington Road, King Street, Womens Tour of Britain, The Sands. 14.12 RVBC Tour of Britain Information 14.13 CCTV Signs are to be erected at The Sands and on the Bus Station near the Public Toilets area. Cllr Ball reported that the Adam Cottam Almshouses Trust accounts have been submitted to the Charity Commission. He thanks WIB who are improving the gardens to the front of the Almshouses. Cllr Ball reported the drain on Broad Lane has blocked and leaked sewage which has been reported to LCC and UU. It was also reported by Cty Cllr Mirfin that a mis-connection has been located and should be addressed in the next couple of weeks. Cllr Ball reported that minor hedge trimming had been undertaken to improve safety along Mitton Road. As Lancashire County Council failed to carry out the work last year, the Parish Council will arrange for the area to be flail-cut in early September. Cllr Ball reported that the litter bins in Whalley Abbey and Proctors Field has been replaced with larger wheely bins which should help with keeping these areas tidier with the volume of litter. Cllr Highton queried the water containers against the walls of the Abbey. The two Licensing Applications were noted. Application for a variation of a Premises Licence/Club Premises Certificate • PRE(A)0521 The Nab Lab, 35b King Street, Whalley BB7 9SP submitted by Lisa Jane O'Brien and Kieran David John O'Brien. The last day for receipt of representations is 31 August 2026. Application for the grant of a Premises Licence/Club Premises Certificate • Dosti Restaurant, 25 King Street, Whalley, Clitheroe BB7 9SP submitted by Ansar Miah. The last day for receipt of representations is 14 September 2026.	2612/26 2613/26 2614/26 2615/26 2616/26 2617/26
17.	Next Meeting Date	
	The next meeting date is Thursday 17 September 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	2618/26

Meeting Closed at 9.25pm

Draft Minutes Subject to Confirmation